

**Wayne Economic Development Corporation
Board Meeting – March 24, 2021
MINUTES**

The regular meeting of the Wayne Economic Development Corporation (WEDC) was called to order by Chairman David Spickerman at 9:01 a.m. on Wednesday, March 24, 2021 with members in attendance on a Zoom Conference Call. Members Present: Chairman David Spickerman, Julie DiLella, Pamela Heald, Jeannie Brockmyre, Robert DeBadts, and Kaye Stone-Gansz. Absent: Kenneth Miller. Also present: Brian Pincelli, CEO; Kathleen Bronson, COO; and Jamie Corteville, CFO, Tanya Hasseler, Business Outreach Coordinator, Ken VanFleet, Chris Johnson, EFPR, Maura Sprague, EFPR, David Stalker, Dis-Batch Brewing, LLC and Daniel Godown, Dis-Batch Brewing, LLC and David Richards, Rochester SCORE Mentor. Meeting began with roll call. *Robert DeBadts joined meeting at 9:13am. *Pamela Heald rejoined meeting during Executive Session at approx.. 10:30am

With a motion from Ms. Heald and seconded by Ms. DiLella, the minutes for the meetings of February 24, 2021 were unanimously approved

Presentation by David Stalker and Daniel Godown, Dis-Batch Brewing, LLC. and David Richards, SCORE Mentor for Dis-Batch Brewing, LLC*- Board members asked questions regarding loan application. David Stalker, Daniel Godown & David Richards left the meeting at 9:25am

Resolution Authorizing Micro Loan Fund to Dis-Batch Brewing, LLC- Attachment*

Resolved that the WEDC authorizes a \$140,000 Loan to David Stalker, Colleen Stalker, Donna Godown, and Daniel Godown for Dis-Batch Brewing, LLC at prime interest rate for the term of 5 years.

Moved: Ms Heald

Ayes: All

Second: Ms. Brockmyre

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.	X			
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller			X	
Pamela Heald	X			
Robert DeBadts	X			

WEDC Board Presentation & Discussion of Audit

Resolution Accepting Certified Financial Audit Report and Annual PARIS report- Attachment*

Resolved, that the WEDC Board of Directors hereby accept the recommendation of the Audit & Finance Committee and authorize staff to submit the reports as required.

Moved: Ms. Heald

Ayes: All

Second: Ms. Brockmyre

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.	X			
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller			X	
Pamela Heald	X			
Robert DeBadts	X			

Resolution Accepting and Authorizing the Submission of the amended Wayne Economic Development Corporation 2020 Annual Investment Report and Annual Procurement Report to PARIS- Attachment*

Resolved, that the WEDC Board of Directors accept, approves and authorizes staff to submit the presented Annual Investment Report and Annual Procurement Report to the Public Authorities Reporting Information System (PARIS).

Moved: Ms. Heald

Ayes: All

Seconded: Ms. Brockmyre

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.	X			
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller			X	
Pamela Heald	X			
Robert DeBadts	X			

Resolution Authorizing Contract with Q's Landscaping Enterprises, Inc. – Attachment*

Whereas, Wayne Economic Development Corporation (WEDC) requested estimates for lawn care from 11 lawn care companies for Silver Hill Technology and Education Park at 1000 Technology Parkway in Newark, NY; and

Whereas, WEDC received three (3) responses for lawn care;

Lawn Care Estimates			
	2021	2022	2023
Lowrey-s Lawn & Landscaping	\$ 29,400.00	\$ 29,400.00	
Mentis Landscaping & Property Maintenance	\$ 26,000.00	\$ 26,780.00	\$ 27,583.00
Q's Landscaping Enterprises, Inc.	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00

Resolved, that WEDC Board of Directors hereby accept the proposal and authorize the Executive Director to enter into the necessary agreements for the term of 2 year(s) to initiate the process.

Moved: Ms. Brockmyre

Ayes: All

Second: Ms. Stone-Gansz

Nays: None

	Yea	Nay	Absent	Abstain
David Spickerman, Sr.	X			
Jeannie Brockmyre	X			
Julie Dilella	X			
Kaye Stone-Gansz	X			
Ken Miller			X	
Pamela Heald	X			
Robert DeBadts	X			

Fiscal Report- Jamie Corteville, CFO, reviewed bank balances and gave an update on status of loan fund repayment and status on deferred loans.

Business Retention & Expansion Report- Tanya Hasseler, Business Outreach Coordinator, provided the Board on County billboards as well as loan and PILOT applications.

The next WEDC Board Meeting is April 28, 2021 at 9:00am

Motion to adjourn 9:50 am by Ms.Heald, seconded by Mr. DeBadts.

Motion was made to reconvene WEDC meeting at 10:20am by Ms. Brockmyre, 2nd by Ms. Stone-Ganz.

Motion was made to enter Executive Session by Ms. Stone-Ganz at 10:20am, 2nd by Ms. Brockmyre.

Executive session was adjourned at 10:40am.

Respectfully submitted,

Tanya Hasseler, Assistant Secretary